Bunnies Preschool (Great Ashby) – Registration form

**Child’s details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Child’s first name(s) |  | | Child’s main address | |
| Child’s surname |  | |
| Date of birth |  | |
| Ethnicity |  | |
| Religion |  | | Child’s second address or childminders details | |
| Home languages(s) |  | |
| Gender |  | |
| National health (in your child’s red book) | | |  | |
| Password (to be used if anyone other than yourself  Collects your child from preschool) | | |  | |
| 2 year funding code (if applicable) | | 30 hour code (if applicable) | | Child’s DLA code (if applicable) |

**Parent/carer details**

|  |  |  |  |
| --- | --- | --- | --- |
| Mother’s name | ....... .................... | Fathers name | ....................................... |
| Address – if different to above |  | Address – if different to above |  |
| Date of birth |  | Date of birth |  |
| National insurance number |  | National insurance number |  |
| Phone number(s) |  | Phone number(s) |  |
| Email address |  | Email address |  |
| Parental responsibility | Y / N | Parental responsibility | Y / N |
| Name, address and relationship of anyone else with parental responsibility | | | |

**Emergency contacts** (for use in an emergency if we cannot contact those listed above. Please provide 2)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | ....... .................... | Name | ....................................... |
| Relationship to child |  | Relationship to child |  |
| Phone number |  | Phone number |  |

**Health details**

|  |  |
| --- | --- |
| Doctors surgery and Health Visitors name |  |
| Does your child have any allergies, illnesses or medical  conditions? |  |
| Does your child have any special dietary requirements? |  |
| Does your child have any special educational needs or require any additional support? |  |
| Are there any other professionals working with your child e.g. speech therapists, social workers? |  |
| Names and ages of siblings |  |
| How did you hear about us?  (e.g. Facebook, internet, advert, recommendation) |  |

**Tapestry online journals:** I give permission for a Tapestry account to be made for my child and the email address I would like linked to the account is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sharing of information:** I parent/carer of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ understand that the preschool will keep records of my child’s development and achievements during their time at Bunnies Preschool. I agree to this and I am aware that such records will be shared with me and may be shared with other professionals working with my child at the discretion of the preschool.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

**First aid:** I give permission for staff at Bunnies Preschool to perform emergency first aid on my child and to seek professional medical help if required

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

**Photographs:** I give permission for photographs of my child to be used in preschool displays, newsletters, staff course work and other activities related to the running of the preschool

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

**Internet**: I give permission for images of my child to be used on the preschool website and on the preschool Facebook page (NB Bunnies Preschool will never use the personal details or full names (which means first name and surname) of any child in any photographic image on video, on internet sites, in our prospectus or any other printed publications)

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

**Declaration:** I agree to pay the appropriate fees whilst my child attends Bunnies Preschool and I understand that all booked lunch club spaces must be paid for if my child is absent from school. I agree that I shall give a minimum of 2 weeks’ notice in writing before withdrawing my child from preschool, or I agree to pay appropriate fees in lieu of notice.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

**Preferred sessions (Please see our welcome brochure for full details of our opening times)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday |
| AM PM | AM PM | AM PM | AM PM | AM LUNCH CLUB |

**Preschool use only – proof of ID**

|  |  |  |
| --- | --- | --- |
| Birth certificate / passport (delete as applicable) | Nationality | |
| Date of birth | Certificate number / passport number | |
| Name on document |
| Checked by | Start date | Leaving date |
| Previous setting | Next setting | |